

60th Administrative and Finance Group Meeting

Draft Agenda

11 October 2012

EUMETSAT Headquarters, commencing 9h00

The 60th meeting of the EUMETSAT Administrative and Finance Group will be held on 11 October 2012 at the **EUMETSAT Headquarters**. The start of the meeting is scheduled at 9h00. However, the meeting will commence after the closure of the Joint STG-AFG meeting, which is scheduled to end on 10 October 2012, and since the Joint STG-AFG meeting may be shorter than anticipated, AFG may, consequently, start somewhat earlier than the time scheduled above.

1	Adoption of Agenda	EUM/AFG/60/12/AGN
2	Minutes of the 59th meeting	EUM/AFG/59/12/MIN
3	List of Outstanding Actions	EUM/AFG/60/12/DOC/01
4	Personnel Matters	
4.1	Recommendations of the Co-ordinated Organisations	EUM/AFG/60/12/DOC/02
4.2	Co-ordinated and non Co-ordinated benefits and allowances	EUM/AFG/60/12/DOC/03
4.3	Administration costs related to Social Security provision	EUM/AFG/60/12/DOC/04*
4.4	Amendments to Pension Scheme Rules from Coordination	EUM/AFG/60/12/DOC/05
4.5	Affordability Clause – Proposal from France and The United Kingdom	EUM/AFG/60/12/DOC/06
5	Contractual and Legal Matters	
5.1	Status of continuous improvement of Procurement Procedures	EUM/AFG/60/12/DOC/07
5.2	Extension of Cooperating State Agreement with Iceland	EUM/AFG/60/12/DOC/08

Document Status Note

* Documents are confidential

6 Financial Matters

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| 6.1 | Accounting and Budgetary Principles and Amendments to the Financial Rules | EUM/AFG/60/12/DOC/09 |
| 6.2 | Quarterly Reporting | EUM/AFG/60/12/DOC/10 |
| 6.3 | Allocation of Exchange Rate Reserve and Van Breda Profit Share | EUM/AFG/60/12/DOC/11 |
| 6.4 | Anticipated Surplus 2012 | EUM/AFG/60/12/DOC/12 |
| 6.5 | Draft Budgets 2013 | EUM/AFG/60/12/DOC/13 |
| 6.6 | Financial Planning 2013–2022 | EUM/AFG/60/12/DOC/14 |
| 6.7 | Financial Planning 2013–2032: Proposed and Planned new Programmes | EUM/AFG/60/12/DOC/15 |
| 6.8 | Auditing Arrangements - Procurement Proposal | EUM/AFG/60/12/DOC/16* |
| 6.9 | Status Report on the IPSAS Project | EUM/AFG/60/12/DOC/17 |
| 6.10 | Activity Report of the Financial Controller | EUM/AFG/60/12/DOC/18* |
| | Director General's Reply to the Activity Report of the Financial Controller | EUM/AFG/60/12/DOC/19* |
| 6.11 | Improvements to the EUMETSAT internal control framework | EUM/AFG/60/12/DOC/20* |

7 Any other business

8 Date and Place of Next Meeting

Documents for Information

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| Status of Accessions and Ratifications | EUM/AFG/60/12/DOC/21 |
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